

# INDIAN INSTITUTE OF MANAGEMENT RAIPUR

Atal Nagar, Raipur, Chhattisgarh - 493661

(An Institute of National Importance under the Ministry of Education, Government of India)

Website: [www.iimraipur.ac.in](http://www.iimraipur.ac.in)

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## **RECRUITMENT NOTICE** **ASSISTANT ENGINEER (ELECTRICAL)**

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**Advertisement No.:** IIMR/Admn/Rec./AE(ELECTRICAL)/2026-27/03

**Date:** 12.04.2026

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### **1. About the Institute**

Indian Institute of Management Raipur is an Institute of National Importance established by the Government of India under the IIM Act, 2017. The Institute invites applications from eligible Indian nationals for the following post on a fixed term contract basis.

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### **2. Post Details**

- (a) Post: Assistant Engineer (Electrical)
  - (b) Number of Posts: One (01), Unreserved (UR)
  - (c) Classification: Group B, Non-Faculty
  - (d) Pay: Consolidated emoluments equivalent to the minimum of Pay Level 8 as per the 7th Central Pay Commission, i.e., Basic Pay of Rs. 47,600/- per month plus Dearness Allowance as applicable from time to time. In addition, the selected candidate shall be entitled to allowances such as House Rent Allowance, Children's Education Allowance, Transport Allowance, and other allowances as admissible under the Institute's rules. Suitable pay protection in line with the last pay drawn may be offered to deserving candidates from the Government / Autonomous Institutes
  - (e) Nature of Appointment: Fixed Term Contract, Three (03) years, extendable subject to satisfactory performance and institutional requirements.
  - (f) Place of Posting: IIM Raipur, Atal Nagar, Raipur, Chhattisgarh.
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### **3. Essential Qualifications**

Bachelor's Degree (B.E. / B.Tech.) in Electrical Engineering from a recognised University or Institute with at least 60% marks or equivalent grade.

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### **4. Experience**

- (a) Minimum five (05) years of post-qualification relevant experience in operation, maintenance and management of electrical systems and infrastructure.
- (b) Experience in Centrally Funded Technical Institutions and autonomous Government educational institutions such as IIMs, IITs, NITs, IISc, AIIMS or institutions of

comparable standing under the Ministry of Education or other Ministries of the Government of India is preferred. Experience in Central / State Government organisations, Defence establishments, Public Sector Undertakings or Autonomous Bodies will also be considered. Experience in reputed construction companies or corporate organisations at a comparable level may be considered in deserving cases.

- (c) Demonstrated hands-on experience in the following systems is essential:
- (i) High Tension / Low Tension electrical distribution systems, substations, electrical panels and Distribution Boards.
  - (ii) Diesel Generator sets — operation, maintenance and log keeping as per OEM standards.
  - (iii) Building Management System — monitoring, fault diagnosis and coordination with OEM service agencies.
  - (iv) Fire Alarm Systems and Gas-based Fire Suppression Systems.
  - (v) CCTV Surveillance Systems, Access Control Systems and Public Address Systems.
  - (vi) External Fire Hydrant Networks and associated electrical infrastructure.
- (d) Experience in preventive maintenance scheduling, AMC management and OEM coordination for critical building services is desirable.
- (e) Knowledge of National Electrical Code, National Building Code, CPWD electrical specifications and relevant statutory safety requirements is desirable.
- (f) Proficiency in use of maintenance management software and ability to maintain accurate technical logs, inspection records and compliance documentation is desirable.
- (g) Proficiency in MS Office applications, including MS Word, MS Excel, and MS PowerPoint, is essential.
- (h) Candidates from the private sector must have last drawn a Cost to Company (CTC) of not less than Rs. 50,000/- (Rupees Fifty Thousand) per month. This must be evidenced by Form 16 issued by the employer for the most recent financial year, which must be uploaded along with the online application.
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## **5. Age Limit**

- (a) Not exceeding 35 years as on the last date of receipt of applications.
  - (b) Age relaxation shall be applicable as per Government of India rules in force for SC / ST / OBC / PwD / Ex-Servicemen / EWS candidates.
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## **6. Job Responsibilities**

- (a) Day-to-day operation, inspection and maintenance of all electrical systems across the IIM Raipur campus including HT/LT distribution, substations, electrical panels, DG sets and internal / external electrical networks.
- (b) Operation, monitoring and first-level fault diagnosis of the Building Management System, CCTV Surveillance System, Access Control System, Public Address System, Fire Alarm System and Gas-based Fire Suppression System.
- (c) Conduct and maintain daily checklists, logbooks and inspection records for all electrical and electronic systems as per OEM standards and statutory requirements.
- (d) Liaise with and supervise OEM service agencies and Annual Maintenance Contract vendors for scheduled and breakdown maintenance of all covered systems.

- (e) Monitor and maintain the campus solar power system including rooftop solar panels, inverters, solar water heaters and associated electrical infrastructure.
  - (f) Monitor and maintain the Uninterruptible Power Supply systems, power factor correction panels, capacitor banks and associated equipment to ensure quality and continuity of power supply across the campus.
  - (g) Monitor electricity consumption across the campus, maintain energy consumption records and assist in preparation of energy audit reports and implementation of energy conservation measures.
  - (h) Coordinate with the electricity distribution company for demand management, tariff matters, meter readings, billing verification and resolution of supply related issues.
  - (i) Maintain as-built electrical drawings, single line diagrams, equipment manuals and warranty records for all electrical installations across the campus.
  - (j) Ensure compliance with all applicable statutory safety norms including periodic testing, certification and documentation of electrical installations, earthing systems, lightning protection systems and periodic safety audits.
  - (k) Provide technical support for Phase II campus construction activities including monitoring of electrical works, quality checks, verification of materials and coordination with contractors and consultants.
  - (l) Assist the Estate Department in preparation of technical specifications, Bill of Quantities, tender documents and evaluation of bids for electrical and electronic systems.
  - (m) Any other work or task assigned by the Director or CAO from time to time.
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## **7. How to Apply**

- (a) Eligible candidates shall apply online only through the IIM Raipur website: [www.iimraipur.ac.in](http://www.iimraipur.ac.in).
  - (b) Applications submitted by any other mode, including by post, email or in person, will not be entertained.
  - (c) Candidates must upload self-attested copies of all relevant documents along with the online application, including proof of professional qualification, experience certificates, date of birth proof, category certificate (if applicable), and NOC in the prescribed format attached herewith along with the online application.
  - (d) Last date for submission of online applications: **02 May 2026**
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## **8. General Terms and Conditions**

- (a) The appointment is purely on a fixed term contract basis for three years. It confers no right to regularisation or permanent absorption in the Institute.
- (b) Candidates who are permanent employees of Government, Semi-Government, PSU or Autonomous Bodies must apply through proper channel. Those who are not in permanent employment must produce a No Objection Certificate from their current employer at the time of interview.
- (c) Only shortlisted candidates will be intimated and called for a personal interview or written test or skill test as applicable. No correspondence regarding application status will be entertained.
- (d) Outstation candidates called for interview will be reimbursed to and from II-AC Class railway fare from their mailing address to the place of interview by the shortest route, on

production of proof of travel. No stay will be provided by the Institute. No local travel reimbursement will be admissible.

- (e) Original certificates must be produced at the time of interview.
- (f) The appointment is subject to a medical fitness certificate issued by a Government Medical Officer at the time of joining.
- (g) The cut-off date for determination of age and experience eligibility shall be the last date of receipt of applications.
- (h) The Institute reserves the right to cancel, modify or suspend this recruitment process at any stage, including after receipt of applications or conduct of interviews, without assigning any reason whatsoever. No claim shall lie against the Institute on account of such cancellation or modification.
- (i) The Institute reserves the right to fill or not fill the post, and to relax any of the prescribed qualifications or experience in deserving cases at its discretion.
- (j) Mere fulfilment of the minimum eligibility criteria shall not confer any right on a candidate to be called for interview or to be selected.
- (k) Applications that are incomplete in any respect, including those not accompanied by requisite supporting documents, will be summarily rejected. No correspondence in this regard will be entertained.
- (l) There is no application fee for this post.
- (m) For any queries, please contact us at 0771-2474755 or email us at [staffrecruitment@iimraipur.ac.in](mailto:staffrecruitment@iimraipur.ac.in).

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*IIM Raipur is an equal opportunity employer. Candidates from SC / ST / OBC / PwD / EWS categories are encouraged to apply.*

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**Sd/-**  
**Col. Aditya Sudan (Retd.)**  
**Chief Administrative Officer**  
**IIM Raipur**

**NO OBJECTION CERTIFICATE**  
(On Institute / Organization letter head)

1. This is to certify that Dr. / Mr. / Mrs. / Ms. \_\_\_\_\_ is a **Bonafide employee** of this Institute / Organization with effect from \_\_\_\_\_ his / her **Employee Code** is \_\_\_\_\_.
2. At present, he / she is working as \_\_\_\_\_ in the \_\_\_\_\_ **Department / Section** in a **Temporary / Contract / Permanent** capacity in the **Scale of Pay / Pay Band / Consolidated Emoluments of Rs.** \_\_\_\_\_.
3. This Institute / Organization has **No Objection** if he / she applies for the post of \_\_\_\_\_ at **Indian Institute of Management Raipur**.
4. It is also certified that **no vigilance enquiry** is pending or being contemplated against him / her. Further, he / she will be **relieved from this Institute / Organization**, in the event of his / her selection to the said post.

**Date:** \_\_\_\_\_

**Place:** \_\_\_\_\_

**Name:** \_\_\_\_\_

**Designation:** \_\_\_\_\_

**Signature of the Head of the Institute / Organization:** \_\_\_\_\_

**Official Seal:** \_\_\_\_\_